

Pages 19-20 from Whispering Pines Reopening Plan and Attachment 2

Covid-19 Testing & Tracing

Testing is up to HCP (physicians, NPs, or PAs) or the local health department to determine if students and/or staff are to be tested for COVID-19.

Whispering Pines Preschool has established protocols and procedures, in consultation with the local health department(s) (See Attachment 1- List of counties and LHD contacts), about the requirements for determining when individuals, particularly children, who screened positive for COVID-19 symptoms can return to the in-person learning environment at school. This protocol includes:

- Documentation from a health care provider following evaluation
- Negative COVID-19 diagnostic test result
- Symptom resolution, or if COVID-19 positive, release from isolation

Whispering Pines Preschool will refer to DOH's ["Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure"](#) regarding protocols and policies for staff seeking to return to work after a suspected or confirmed case of COVID-19 or after the staff member had close or proximate contact with a person with COVID-19.

Whispering Pines Preschool requires that individuals who were exposed to the COVID-19 virus complete quarantine and have not developed symptoms before returning to in-person learning. The discharge of an individual from quarantine and return to program will be conducted in coordination with the local health department and guidance from the NYDOH .

Contact tracing is a public health function performed by local public health departments to trace all persons who had contact with a confirmed case of COVID-19. This allows public health officials to put in place isolation or other measures to limit the spread of the virus. WPP must cooperate with state and local health department contact tracing. WPP may assist public health departments in knowing who may have had contact at school with a confirmed case by:

- keeping accurate attendance records of students and staff members;
- ensuring student schedules are up to date;
- keeping a log of any visitors which includes date, time and where in the school they visited; and
- Assist local health departments in tracing all contacts of the individual at school in accordance with the protocol, training, and tools provided through the New York State Contact Tracing Program. This does not mean schools are required to have staff members take the contract tracing program. Questions should be directed to the local health department.

Confidentiality must be maintained as required by federal and state laws and regulations. School staff should not try to determine who is to be excluded from school based on contact without guidance and direction from the local department of health.

To ensure our program and staff comply with contact tracing and disinfection requirements, Whispering Pines Preschool will do the following:

- Follow our plan for cleaning, disinfection, and notifying Public Health, in the event of a positive case. In the case of a staff member testing positive for COVID-19, CDC guidelines will be followed regarding cleaning and disinfecting our building.
<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- Close off areas used by the person identified as COVID-19 positive.
- Open outside doors and windows to increase air circulation in the area.
- Wait 24 hours before cleaning and disinfecting.

- Clean and disinfect all areas used by the person who is sick, such as offices, bathrooms, common areas, shared electronic equipment like tablets, touch screens, keyboards, remote controls, and copier machines.
- Vacuum the space with a vacuum equipped with high-efficiency particulate air (HEPA) filter.
- Temporarily turn off room fans and the central HVAC system that services the room or space, so that particles that escape from vacuuming will not circulate throughout the facility.
- Workers without close contact (no quarantine order from LHD related to contact tracing) with the person who is sick can return to work immediately after disinfection.

Referring, Testing, Sourcing, Administering Testing

If you think you need to be tested for COVID-19, you have choices:

- **Contact your health care provider**
- Visit the [NYSDOH COVID-19 Testing and Assessment Webpage](https://www.ny.gov/covid-19-testing)
 - NYS <https://covid19screening.health.ny.gov/>
 - <https://coronavirus.health.ny.gov/find-test-site-near-you>
- [CDC coronavirus self-checker](https://www.cdc.gov/coronavirus/2019-ncov/need-to-see-a-health-care-provider.html). A guide to help you make decisions about seeking appropriate medical care.

If you live in:

Albany County <https://www.albanycounty.com/departments/health/coronavirus-covid-19/testing-results>

- Call the New York State Department of Health (NYSDOH) 2019 Novel Coronavirus 24-hour hotline at [1-888-364-3065](tel:1-888-364-3065) to be screened for the UAlbany testing site. No walk-ins will be allowed at the UAlbany testing site. You must make an appointment and be in a vehicle.
- Call Whitney M. Young, Jr Health Center at (518) 465-4771 to be screened for a testing appointment. Sites are listed below.
 - **Monday:** 8:30–10:30am
 - **Wednesday:** 8:30–10:30am
 - **Friday:** 8:30–10:30am
- For Rotating sites go to the Albany county website above

Delaware County <https://delawarecountypublichealth.com/covid-19/>

- If you have questions regarding COVID-19 call the NYSDOH hotline at 1-888-364-3065, or your local health department at 607-832-5200.
 - NYS <https://covid19screening.health.ny.gov/>
 - <https://coronavirus.health.ny.gov/find-test-site-near-you>

Fulton County <https://www.fultoncountyny.gov/covid-19>

- At the bottom of the (above link) page they list test sites and have links to NYSDOH

Greene County <https://www.greenegovernment.com/departments/public-health>

- Public Health will be conducting COVID-19 testing weekly: every Wednesday from 5:30pm-6:30pm, by appointment. The testing will be located in the back of the county office building, on the Water Street entrance. To sign up or learn more, call us at 518-719-3600 option 1.

Hamilton County <https://www.hamiltoncounty.com/health-human-services/coronavirus-covid-19>

- If you have questions regarding COVID-19 call the NYSDOH hotline at 1-888-364-3065, or your local health department at 518-548-6141.
 - NYS <https://covid19screening.health.ny.gov/>

- <https://coronavirus.health.ny.gov/find-test-site-near-you>

Montgomery County <https://www.co.montgomery.ny.us/web/sites/news/covid19.asp>

- If you have questions regarding COVID-19 call the NYSDOH hotline at 1-888-364-3065, or your local health department at 518-853-3531.
 - NYS <https://covid19screening.health.ny.gov/>
 - <https://coronavirus.health.ny.gov/find-test-site-near-you>

Otsego County https://www.otsegocounty.com/departments/d-m/health_department/covid19.php

- If you have questions regarding COVID-19 call the NYSDOH hotline at 1-888-364-3065, or your local health department at 607-547-4230.
 - NYS <https://covid19screening.health.ny.gov/>
 - <https://coronavirus.health.ny.gov/find-test-site-near-you>

Saratoga County <https://www.saratogacountyny.gov/departments/publichealth/covid19/>

- Testing sites are broken down into Northern, Central and Southern Saratoga County testing sites: https://www.saratogacountyny.gov/wp/wp-content/uploads/2020/07/COVID19-Testing-Sites_0710.pdf

Schenectady County <https://www.schenectadycounty.com/publichealth>

- Contact (above website) for free testing information, currently offered 2 days per week

Schoharie County <https://www4.schohariecounty-ny.gov/home/covid-19/>

- If you have questions regarding COVID-19 call the NYSDOH hotline at 1-888-364-3065, or your local health department at 518-295-8365
 - NYS <https://covid19screening.health.ny.gov/>
 - <https://coronavirus.health.ny.gov/find-test-site-near-you>